



(An Equal Opportunity Employer)

## EMPLOYMENT APPLICATION FORM

Job(s) for Which You Are Applying: \_\_\_\_\_

Date of Application: \_\_\_\_\_

First Available Date to Begin Work: \_\_\_\_\_

### Contact Information:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Daytime: (\_\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Desired Salary: \_\_\_\_\_

### General Information

Are You Employed Now? YES NO

Are You a Citizen of the United States? YES NO

Can You Show Proof of you eligibility to work in the United States? YES NO

Are you the minimum working age of 18-years-old or older? YES NO

If Applying for a position were driving is required, do you have a valid driver's license in this state: YES NO

License #: \_\_\_\_\_



The Construction Partners building, grounds, vehicles, and jobsites are smoke-free environments. Can you adhere to this policy? YES NO

If you answer yes to any of the following three questions please explain in the space provided on page 7:

- 1) Do you have any physical, mental or medical conditions that would interfere with your ability to perform the job for which you are applying? YES NO
- 2) Are you currently charged with or have you ever been convicted of any crime, or has your driver's license been suspended? YES NO

(Please note that a "Yes" answer will not bar you from consideration for employment)

- 3) Have you ever been suspended or discharged from employment? YES NO

### **Employment History, Beginning With Most Recent:**

Job Title: \_\_\_\_\_

Employed from \_\_\_\_\_ to \_\_\_\_\_

Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

What did you like most about your job? \_\_\_\_\_  
\_\_\_\_\_

Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Supervisor: \_\_\_\_\_

May Construction Partners Contact this employer? YES NO  
(If No, Please explain on Page 7)



Job Title: \_\_\_\_\_

Employed from \_\_\_\_\_ to \_\_\_\_\_

Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What did you like most about your job? \_\_\_\_\_

Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Supervisor: \_\_\_\_\_

May Construction Partners Contact this employer? YES NO  
(If No, Please explain on Page 7)

Job Title: \_\_\_\_\_

Employed from \_\_\_\_\_ to \_\_\_\_\_

Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What did you like most about your job? \_\_\_\_\_



Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Supervisor: \_\_\_\_\_

May Construction Partners Contact this employer? YES NO  
(If No, Please explain on Page 7)

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**Education, Beginning with Most Recent Year(s) of School Degree and Major Did you Graduate?**

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**Special Skills**

Describe special skills, experiences, qualifications, volunteer activities, or accomplishments:



Describe your computer proficiency. List specific software and your level of experience using it:

## References

Provide three (3) non-relatives who are familiar with your qualifications, work history, and ability and indicate their relationship to you (e.g., employer, teacher, etc.)

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime telephone: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime telephone: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime telephone: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_



## Statement of Understanding

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY BEFORE SIGNING THIS APPLICATION. ONLY THOSE APPLICATIONS THAT ARE SIGNED AND DATED ARE CONSIDERED VALID. IF YOU HAVE ANY QUESTIONS REGARDING THIS STATEMENT, PLEASE ASK THEM BEFORE SIGNING.**

I certify that all answers and statements I have made on this application (and resume or other supplementary materials) are true and complete without omissions. By signing below, I authorize Construction Partners, LLC to investigate all statements contained in this employment application as they may deem necessary in arriving at an employment decision. I understand that any false information provided by me will likely result in a refusal to hire or immediate discharge if I am employed. I authorize any of the person or organizations named in this application to give you complete information and records regarding my employment, education, character and qualification.

If hired I will be responsible for familiarizing myself with all rules and regulations of Construction Partners, LLC as they presently exist or are later modified. If hired, I understand my employment can be terminated at the discretion of Construction Partners or at my option, without notice, at any time and for any reason.

I also understand that no representatives of Construction Partners has any authority to enter into any employment agreement for any specified period of time, or to assure me of any future position, benefits, or terms and conditions of employment, except as specifically stated in a current written agreement signed by an officer of Construction Partners, LLC.

I understand that this application is not an offer of employment and no promises or representations of employment have been made to me at this time.

I have read, understand, and agree with the above.

Your Signature: \_\_\_\_\_

Date: \_\_\_\_\_



*Construction Partners, LLC is an equal opportunity employer and considers applicants for all positions with regard to race, religion, gender, national origin, age, ancestry, sexual orientation, marital or veteran status, disability or other legally protected status.*

Attach Resume' and any other relevant material.

Mail, email or fax to:

Construction Partners, LLC  
PO Box 61'  
Lake Benton, MN 56149

Fax #: (507) 368-2311

[construction@mchsi.com](mailto:construction@mchsi.com)

Space below intentionally left blank for use of applicant to provide details on answers to application questions.